



**Request for Bid/Proposal RFP # 24-01**  
**Air Compressor Fill Station Cascade System**  
**Advertised Dates: Bangor Daily News September 7, 2024**  
**Proposal Due Date and Hour: September 27, 2024 @ 2:30 pm**  
**Melissa L. Doane, Bradley Town Manager**  
**165B Main Street**  
**PO Box 517**  
**Bradley ME 04411**

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**Town of Bradley, Maine**  
**RFP #24-01**  
**SCBA Fill Station & Air Compressor**

**GENERAL INFORMATION FORM**  
(TO BE COMPLETED AND RETURNED)

**QUESTIONS:** All inquiries for information and all communications regarding this solicitation should be directed to Melissa L. Doane, Bradley Town Manager: (207) 827-7725, faxed to (207) 827-7072, or e-mailed to: mladoane@townofbradley.net.

**DUE DATE:** Sealed Proposals will be opened on September 27, 2024 at 2:30 pm. Failure to submit proposals to the correct location by the designated date and hour will result in disqualification. Proposals will be reviewed by the Town Manager, officers of the Bradley Volunteer Fire Department, and Old Town Fire and Rescue. A recommendation will be brought forth to the Bradley Town Council and discussed at a regularly scheduled public Town Council meeting; the meeting date is to be determined.

**ADDRESS:** Proposals should be mailed to: **Bradley Town Office PO Box 517 Bradley Me 04411** or hand delivered to: **Bradley Town Office 165 B Main Street Bradley Me 04411**. The RFP reference number should be in the lower left corner of the return envelope or package.

**COMPANY INFORMATION/SIGNATURE:**

Full Legal Name (print):	Federal Taxpayer Number (ID#)
Business Name / DBA Name / TA Name and Address:	Payment Address Purchase Order Address:
Contact Name/Title:	Telephone Number:
Signature (ink) Date:	Fax Number E-mail Address:

**Town of Bradley, Maine**  
**RFP # 24-01**  
**SCBA Fill Station & Air Compressor**

**1. INTRODUCTION**

The Town of Bradley requests proposals/bids for the purchase of one breathing air compressor fill station and related components for use by its Fire Department. The new air compressor will replace an existing breathing air compressor unit. The majority of the funding for this purchase comes from a federal Department of Homeland Security 2023 Assistance to Firefighters Grant. This system will be utilized to fill the departments and Old Town Fire and Rescue air cylinders.

**2. DELIVERY**

The system shall be delivered to the Town with full instructions and training provided to Fire Department personnel on the operation, care, and maintenance of apparatus. The training and delivery will be to the Bradley Volunteer Fire Department 171 Main Street Bradley ME 04411.

**3. GENERAL SPECIFICATIONS**

All equipment should meet or exceed standards of quality to include but not limited to NFPA, CGA Pamphlet G-7, Compressed Air for Human Respiration, the requirements of ANSI/CGA G-7.1, Commodity Specification for Air, Grade E, and all other recognized standards for respirable air. All equipment shall be new and of current design and manufacture.

- Single Phase Compressor
- Air Purification
- Carbon Monoxide Monitoring and Alarm System
- 3 Position 5.5 Containment Fill Station
- 4-6000 psi cylinders for storage
- Remote Fill Hose Connection
- Installation, Service Contract, and Training
- Hose and Fittings
- 20-Scott-Carbon Cylinder & Valve 4500 30 Minute

**4. REQUIRED BID PROPOSAL CONTENT**

Proposals must address the following items:

**A. General Information Form**

The return of the RFP general information form signed and completed as required.

**B. Proof of Insurance:**

Contractor agrees to carry, at their own expense, the following types of insurance:

- a) Workers' Compensation Insurance  
General Liability Insurance  
Personal injury with limits of not less than \$500,000/\$1,000,000
- b) Property injury with limits of not less than \$500,000  
Vehicle Liability Insurance  
Personal injury with limits of not less than \$500,000/\$1,000,000
- c) Property injury with limits of not less than \$500,000

The Contractor agrees to include the Town of Bradley as an additional named insured on both the general vehicle liability policies. All insurance premiums shall be paid by the Contractor and shall be without cost to the Town, and all insurance shall be kept within full force and effect by the Contractor. The contractor shall furnish to the Town certificates evidencing all insurance required under this contract with both the Contractor and the Town named as loss payees, and provisions that the insurance is non-cancelable except upon ten (10) days' written notice to the Town.

**C. Work Plans and Schedules**

Including, but not limited to, a detailed description of when the work will be started and completed.

**D. Costs of Services**

Include all costs.

**5. OPTIONAL OR ADDITIONAL BID CONTENT**

Due to a contractor's professional experience, other options or contract considerations may be evident to them once a review of the sites is completed. The Town is offering an opportunity for bidders to provide additional bid content to accommodate the contractor's considerations. The optional or additional bid content must still contain the requirements in Section 4-Required Bid Content.

**6. OPTIONAL PRE-PROPOSAL SITE VISIT**

Pre-proposal site visits are encouraged however optional. Visits at the location will be at the entree's own risk. The Town of Bradley will hold no liability.

**7. REVIEW OF PROPOSALS**

The proposal will be opened and read publicly at the Bradley Municipal Building on September 27, 2024, at 2:30 pm. The proposals will be reviewed and evaluated by the officers of the Bradley Volunteer Fire Department and Old Town Fire and Rescue. A recommendation will be made to the Bradley Town Council in a publicly held meeting; the meeting date is to be determined. The criteria for evaluating the proposals will include, but not be limited to, the following items:

- A. Qualifications and Experience
- B. Work Plans and Schedules
- C. Costs of Services
- D. Reviewer's Intuition

**8. SUBMISSION OF PROPOSALS**

Proposals must be submitted using the enclosed "Proposal Form" and be received at the Bradley Municipal Building no later than September 27, 2024, at 2:30 pm. The Town reserves the right to reject all proposals, to negotiate elements of the proposals, and to enter into a contract for services that it feels is in the best interest of the Town.

Copies of the Request for Proposals and related documents may be obtained at the Bradley Municipal Building or by visiting the Town of Bradley website at [townofbradley.net](http://townofbradley.net).

**ATTACHMENT A SAMPLE CONTRACT**

**TOWN OF BRADLEY**

**RFP #24-01**

**SCBA Fill Station and Air Compressor**

**I. PARTIES**

This contract (hereinafter referred to as "Agreement") is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the Inhabitants of the Town of Bradley with a mailing address of PO Box 517 Bradley Maine 04411, (hereinafter referred to as "Town"); and \_\_\_\_\_, with a mailing address of \_\_\_\_\_ (hereinafter referred to as "Contractor"). In consideration of the mutual promises contained herein, the Contractor agrees to perform the following services for the Town.

**II. SCOPE OF WORK**

In consideration of the compensation set forth herein, the Contractor shall perform the services as outlined in a request for proposal dated \_\_\_\_\_ and attached hereto as Exhibit A and the response attached hereto as Exhibit B.

**III. COMMENCEMENT AND COMPLETION**

The Contractor will commence work on or before \_\_\_\_\_, 2024, and will complete work on or before \_\_\_\_\_, 2024

**IV. PAYMENT TERMS**

The Contractor shall submit an invoice upon completion of the scope of work as described above. The Contractor understands that the payment for completion of the services outlined in Section II shall not exceed \_\_\_\_\_ Dollars (\$\_\_\_\_\_)

**V. TERMINATION**

Either party may terminate this Agreement for cause after giving the other party written notice and a reasonable opportunity to cure. The Town may terminate without cause by giving the Contractor fourteen (14) days' notice and compensating the Contractor equitably to the termination date.

**VI. DISPUTE RESOLUTION**

Any controversy or claim arising out of or related to this Agreement, which cannot be resolved between the parties shall be submitted to the Maine Superior Court (Penobscot County). This agreement shall be governed by Maine law.

**II. QUALIFICATIONS**

The Contractor represents it holds and will continue to hold during the term hereof any and all qualifications, licenses, and certifications required to perform its services in Maine. The contractor shall perform all services in accordance with professional standards.

**VIII. SUBCONTRACTORS**

The Contractor shall be fully responsible to the Town for the acts and omissions of any subcontractors and of persons either directly or indirectly employed by it or shall hold subcontractors to the same terms and conditions as the Contractor is held under this Agreement. No subcontractors shall be retained on this Agreement without the specific prior written approval of the Town.

**IX. INSURANCE**

The Contractor shall purchase and maintain Workers' Compensation Insurance, General Public Liability, and Property Damage Insurance including vehicle coverage and professional liability insurance, all with limits and terms satisfactory to the Town. The Town shall be named as an additional insured on the liability policy.

**X. INDEMNIFICATION**

The Contractor will indemnify and hold harmless the Town, its officers, agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the Agreement by the Contractor, its officials, employees, agents and subcontractors.

**XI. ENTIRE AGREEMENT**

This Agreement and its attachments represent and contain the entire agreement between the parties. Prior discussions or verbal representations by the parties that are not contained in this Agreement and its attachments are not a part of this Agreement. Where there is any conflict between the provisions of this Agreement and the provisions of any attachment, the provisions of this Agreement shall control.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

INHABITANTS OF THE  
TOWN OF BRADLEY, MAINE

By: \_\_\_\_\_  
Melissa Doane, Town Manager

**ATTACHMENT B: PROPOSAL FORM**

**TOWN OF BRADLEY**

**RFP #20-03**

**SCBA Fill Station and Air Compressor**

Qty	Description	Make/Model	Unit Cost	Total
1	Single Phase Compressor			
1	Breathing Air Purification			
1	Carbon Monoxide Monitoring & Alarm System			
1	3 Position 5.5 Containment Fill Station			
4	6000 psi cylinders for storage			
1	Remote fill hose connection			
20	Scott-Carbon Cylinder & Valve 4500 30 Min	NA		
NA	All hose, fittings, and hardware for installation			
	Shipping, installation, and training			
	Additional Costs-Include total; attached detail			



